

31 October 2006

Dear Councillor

## **COMMUNITY COMMITTEE**

A meeting of the Community Committee will be held at the Council Offices, London Road, Saffron Walden on Thursday 9 November 2006 at 7.45 pm or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

***Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.***

### **AGENDA PART I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 14 September 2006 (previously circulated).
- 3 Business Arising.
- 4 **Heritage Quest Centre**  
Item for information  
Progress with fundraising to date and timetable for making an application to the Heritage Lottery Fund.
- 5 **Rent Deposit Scheme**  
Item for decision  
This report advises on the progress made to date and asks for approval for the continuation of the scheme.
- 6 **Housing Policy**  
Item for Information  
This report outlines progress made on a number of housing policy issues.

7 **Tenant Forum Minutes**

Item for information

The minutes of the meetings held on 15 May and 18 September 2006

8 **Museum Audit Report**

Item for decision

The report provides information for the assessment of the recent audit report and also the committee to approve the implementation of recommendations at the museum.

9 **Community Project grants**

Item for decision

This report provides Members with details of requests from Members of the Area Panels following the Community Project Grant allocation round for 2006/07.

10 **Supporting People Commission Body – interim representation**

(verbal report)

11 **Change to the criteria for Home Renewal Assistance**

Item for decision

It is suggested that the Homes Renewal Assistance is expanded to include thermal insulation and energy efficiency measures in mobile homes

12 **Great Dunmow and Stansted Skatepark**

Item for decision

This report asks members to decide on the distribution of funding to the Great Dunmow and Stansted Skate Park.

13 Any other items which the Chairman considers to be urgent.

To: Councillors H D Baker, P Boland, M A Gayler, M A Hibbs, E W Hicks, R M Lemon, A Marchant, J E Menell, M J Miller, J P Murphy, **D J Morson**, S V Schneider, G Sell and F E Silver.

Also to:- E Planterose and R Wallace (Museum Society) and J Bolvig Hansen and D Cornell - Tenant Panel representatives

Encs: Reports as listed on agenda.

Lead Officer: Rod Chamberlain

Committee Officer: Maggie Cox

**MEETINGS AND THE PUBLIC**

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's

website [www.uttlesford.gov.uk](http://www.uttlesford.gov.uk).

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434, Peter Snow on 01799 510431 or Victoria Harvey 01799 510433 or by fax on 01799 510550.

#### **FACILITIES FOR PEOPLE WITH DISABILITIES**

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Mick Purkiss on 01799 510430 or email [mpurkiss@uttlesford.gov.uk](mailto:mpurkiss@uttlesford.gov.uk) as soon as possible prior to the meeting.

#### **FIRE/EMERGENCY EVACUATION PROCEDURE**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.